**PROGRAMMA SVOLTO**

**A.S. 2019/2020**

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| **Materia:** | **Inglese** |
| **Classe:** | **4ASIA** |
| **Insegnante/i:** | **Patrizia Canneri** |
| **Libri di testo:** | **Business Plan Plus- Dea Petrini** |

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| ***n° e titolo modulo******o unità didattiche/formative*** | ***Argomenti******e attività svolte*** |
|  | **Business Background** | PRODUCTION: goods and service, factors of production, the three sectors of production, the supplì chain. COMMERCE: commerce and trade, home trade,’E-commerce’, International trade.PROTECTIONISM: ‘Europe fears uncontrolled protectionism as emerging markets turn against free trade’(p.75)// |
|  | **Business Communication** | Requesting p.76,Offering p.77,Basic language p.80, Written communication p.86 (text messages, e-mail, business letters, faxes).BUSINESS LETTERS /E-MAILS: circulars and unsolicited offers (su fotocopie), enquiries p.179, replies to enquiries p.189, rodersi p.217 , replies to rodersi p.227(confirmation /negative reply), modification/cancellation of orders p.232. letters of application p.118-9, the curriculum vitae (+Europass) p.116. (sono stati fatti gli esercizirelativi alle lettere contenuti nel libro di testo) |
|  | **Delivering goods** | Logistics p.240,Transport p.242-3, Transport by land p.244,transport by water p.248, Transport by air p.249 |
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| Piombino, giugno 2020 |  | Firma Insegnante/i |
|  |  | Patrizia Canneri |
|  |  | Firma Rappresentanti studenti |
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